

Southern Minnesota Regional Science & Engineering Fair

Fair Day Checklist | Middle School / High School Division

Project Display Items

- ☐ Display Board
- ☐ Display Stand (needed for foam poster board displays only)
- ☐ Laboratory Notebook / Project Journal
- ☐ Background Research / Background Notes
- ☐ Project Photos (on display or in photo album)
 - All photos must include a credit line of origin (i.e., “Photograph taken by...” or “Image taken from...”) and/or properly cited.
- ☐ Review the [Display and Safety Rules and Guidelines](#) and [Display and Safety Checklist](#)

Research Papers & Presentations

- ☐ Copy of Research Paper (required for Research Paper entries)
- ☐ Copy of Research PowerPoint Presentation on USB flash drive

Accompanying Adult

- ☐ An accompanying adult (i.e., parent/legal guardian, guardian, or teacher)
 - All students must be accompanied by an adult who remains on the premises during the fair.

Required Forms

- ☐ Copy of all applicable SRC Forms (Keep your originals safe!)
 - Form 1 – Adults Sponsor Checklist
 - Form 1A – Student Checklist and Research Plan
 - Form 1B – Approval Form
 - **Form 1C** – If project was performed at institutional research center, form 1C **must be displayed**. Does not apply to all students.
 - **Form 7**: If project is a continuation of a previous year’s project, form 7 **must be displayed**. Does not apply to all students.
 - Copy of Project Abstract (copy on display counts)
 - Copy of Project Plan
 - Copy of Research Paper (optional)
- ☐ Photo/Image Releases, if applicable

Miscellaneous/Optional Items

- ☐ Items for minor display repairs (i.e., tape, glue)
- ☐ Notetaking items for personal reminders/thoughts (i.e., paper, pens/pencils)
- ☐ Quiet activity items for in between judging (i.e., reading a book or journaling)
- ☐ Cash for any on campus purchases (i.e., food and beverage purchases)
- ☐ Dress for success and consider wearing comfortable footwear.
- ☐ Water bottle (must be capped)